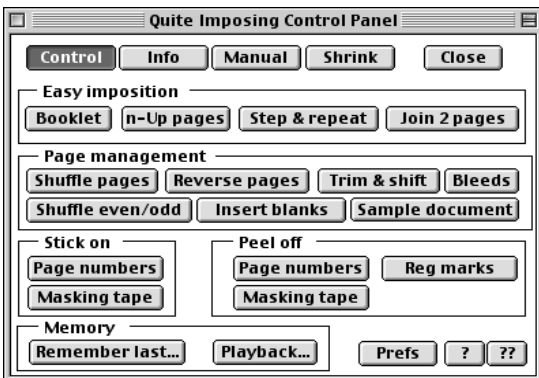


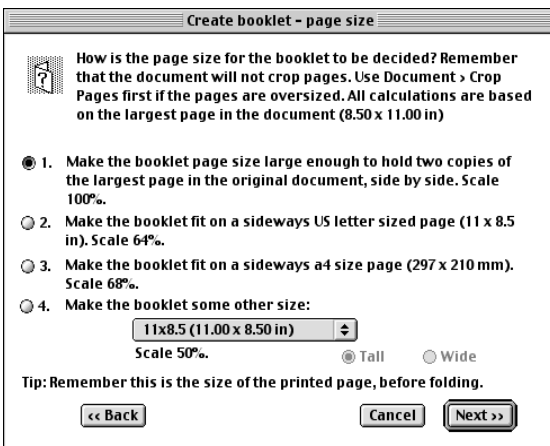
CREATE BOOKLET...



- 1) Open your PDF Document

In this Example I have opened a 32 page, 8.5" x 11" saddle stitched document and I would like to Create a Booklet for final output to be printed on an 11" x 17" sheet.

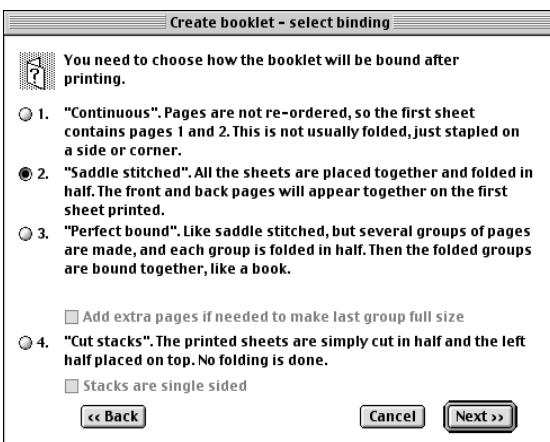
Note: I have chosen to make this booklet "Saddle Stitched". If you are unfamiliar with this printing term please review your Quite Imposing Guide for clarification.



- 2) To access Quite Imposing Plus, simply select **Plug-Ins** and then **Quite Imposing Plus** from Acrobat's Menu bar. Alternately, selecting **Plug-Ins** from the Menu bar then **Quite Imposing Plus** **Imposition control panel** as shown here.

- 3) Click **Booklet** button.
A dialog box will appear.

Note: In this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running.



- 4) Click **Next** button.
A dialog box will appear.

In this Example I have selected

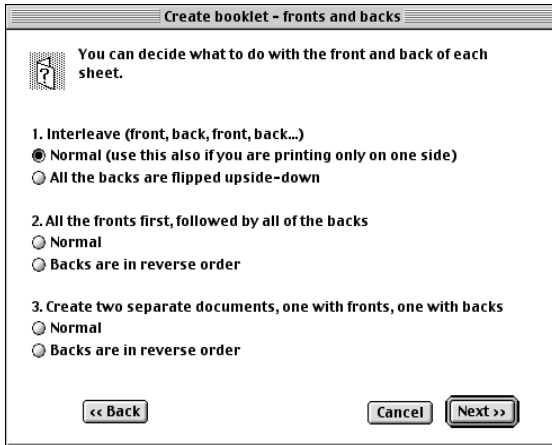
- Make the booklet page large enough to hold two copies of the largest page in the original document, side by side. Scale 100%.

- 5) Click **Next** button.
A dialog box will appear.

In this Example I have selected

- "Saddle stitched".

CREATE BOOKLET... Continued



6) Click Next ►► button to continue
A dialog box will appear.

7) In this Example I have selected

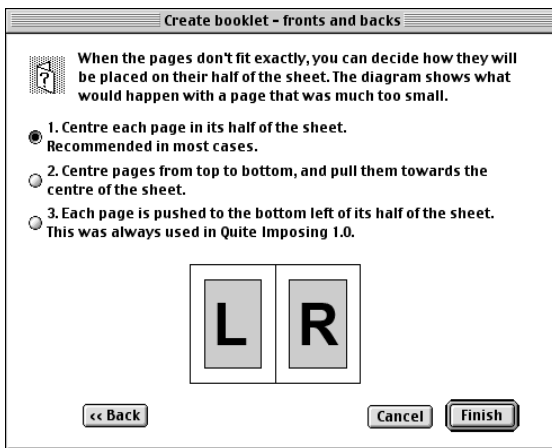
- Interleave (front, back, front, back...)
- Normal (use this also if you are printing only on one side)

8) Click Next ►► button to continue
A dialog box will appear.

In this Example I have selected

- Centre each page in its half of the sheet.
Recommended in most cases.

Note: The word Cen-tre (sen'ter) n. & v. esp. Brit. var of CENTER.



9) Click the **Finished** button

Note: You can now see the finished piece.

10) You can now Print or Save your document.



Final Note: If you need any help on setting up your particular signature. Please review our on-line help manual or contact us at help@quite.com

We will be happy to assist you.

– Quite Software Technical Support Team
www.quite.com